



Department of Commerce

Innovation is in our nature.

Economic Development Activities
to Further Regional Cluster Growth

APPLICATION FOR FUNDING

Applicant: Clallam Economic Development Council
Federal Tax #: 91-1167253
County: Clallam
Contact: Linda Rotmark
Title: Executive Director
Telephone: 360.457.7793
E-Mail: lrotmark@clallam.org
Address: P.O. Box 1085, Port Angeles, WA 98362

Legislative District(s): 24th Congressional District(s): 6th

Project Title: **Comprehensive Strategic Sustainable Energy Roadmap (CSSER) Pre-Planning Document.**

Brief Project Description: In order for the greater Northwestern Washington region (Clallam, Jefferson, Kitsap, and Grays Harbor) to successfully fund and complete a **Comprehensive Strategic Sustainable Energy Roadmap** in Fall 2011, it is imperative that a pre-planning document be created. This proposal request will fund this pre-planning document which will serve as the foundation for future funding applications, the establishment of baseline demographics, initial consensus building at the regional level, and act as a guide for regional economic development efforts in sustainable energy in the North Olympic Peninsula and Grays Harbor IPZs.

The subsequent **Comprehensive Strategic Sustainable Energy Roadmap (CSSER)** will act as the sustainable energy economic development strategy for business retention, expansion, and recruitment. It will also serve to unify policy direction, guide shoreline management, infrastructure, planning, and permitting decisions. In addition, the CSSER will address two needs: the first is to promote market opportunities for sustainable energy generation. The second is to ensure that Washington companies and are communities are well placed to capture these opportunities.

Declaration: “I hereby certify that the information given in this application to the Department of Commerce is true and correct to the best of my knowledge and belief.”

Signature of Responsible Official:

Print or Type Name and Title: Linda Rotmark, Executive Director and North Olympic Peninsula Innovation Partnership Zone Administrator

Date: 1/11/11

Section I

Funding Request

\$25,000 Amount of grant requested
(\$100,000 max)

\$25,000 Total local match (100% match required)

\$0 Additional project costs

\$50,000 **Total Project Costs**

Funding Source(s)	Amount	Status of Funding (list when funding is to be secured)
Local Partners	\$12,500	Pending
Salaries and Benefits	12,500	IPZ and econ dev partners of Clallam, Jefferson, Grays, and Kitsap counties
	\$	
Dept. of Commerce Cluster Program	\$25,000	
Total Project Costs	\$50,000	

NOTE

Funding from sources other than those provided by this grant funding and identified above must be committed in writing. The funding must also be available and remain committed and available solely and specifically for carrying out the purposes of this project as described in this Application.

Section II

Attachment A

Narrative/Scope of Work

The project narrative should provide sufficient information on the background of the project, the specific problem or need being addressed, the primary objectives, and scope of work.

The narrative should also explain the project planning process and the work and the steps taken to complete the project successfully by June 30, 2011.

Indicate which of the following activities the proposed project entails:

- Supports the formation of industry, sector or cluster associations that enables/enhances the development of an innovation partnership zone;

If **yes**, please describe.

This project supports the formation of industry, sector or cluster associations and enhances the activities with the two innovation partnership zones (North Olympic Peninsula and Grays Harbor). The development of the sustainable energy cluster has the potential for diversification for existing businesses and provide focused business recruitment efforts within the sustainable energy cluster for the entire region.

- Facilitates working relationships between an industry, sector, or cluster association and an innovation partnership zone;

If **yes**, please describe.

This very unique project not only supports the formation of new sector or cluster associations, but also represents the initial steps in the development of an entirely new industry cluster in Washington State. In addition, the activities within this project, along with completed preplanning document will represent the initial steps in guiding a region and its two innovation partnership zones' working relationship in sustainable energy goals and objectives.

- Expands the operation of an innovation partnership zone;

If **yes**, please describe.

The development of a significant regional industry cluster for sustainable energy, under the umbrellas of both the North Olympic Peninsula IPZ and the Grays Harbor IPZ, will provide a sharpened focus for both IPZs in innovation and entrepreneurship, and business retention and expansion efforts. Most importantly, the IPZs will have strategic guidance for startups and business recruitment.

- Addresses the technology development, commercialization, and/or workforce needs of industry sectors, industry clusters, and an innovation partnership zone.

If **yes**, please describe.

Offshore sustainable energy, as a new industry cluster in Washington State, will require technology development, commercialization processes, and new workforce training requirements. Both IPZs have resident community colleges (Grays Harbor and Peninsula) who are experienced in developing new training programs as the needs arise. Additionally, both IPZs are served by dynamic Workforce Development Councils. The North Olympic Peninsula Innovation Partnership Zone has identified

key steps and their solutions in the commercialization process. One of the steps includes alternative funding solutions through the Olympic Finance Development Authority.

List the industry(s) the proposed work supports: The industries supported across the project are diverse. We believe sustainable energy business opportunities are going to benefit boat building, composites, manufacturing, engineering, technician level machining and maintenance, etc.

Points to consider emphasizing in your proposal for increased competitiveness:

Project Narrative/Scope of Work

- Describe collaboration/partnering efforts—description of the team.
- Describe the benefits of the project to the growth of industry, sector or cluster associations and/or development of an innovation partnership zone.
- Describe how the project compliments industry skills panels.
- Describe how the project will build linkages and joint projects with industry skill panels.
- Be clear whether the project implements a new initiative, or compliments, expands or continues an existing activity.
- If the project is part of a larger, phased project, please describe. If it is a phased project or continuing project, explain how the project is sustainable
- Identify the expected outcomes and deliverables from the proposed project
- Other

Submit the Narrative/Scope of Work as Attachment A. Limit the narrative to 3 pages, single space, no less than 11 pt font. Use clear language and lay-person terms, particularly in describing a project that includes a technology component.

Section III

Attachment B

Budget

Budget Summary:

	Total
COMMERCE Funds	\$25,000
Local Matching Resources	25,000
Other State Funds	0
Total Budget	\$50,000

Total budget amount should be consistent with the total project costs listed on page 2.

Projected Expenditures of Project Funds:

		COMMERCE Funds	Other Funds	Total Funds
a.	Personnel	\$0	\$12,500	\$12,500
b.	Contracted Services	\$25,000	0	25,000
c.	Project Related Expenses	0	12,500	12,500
d.	Travel	0	0	0
e.	Other	0	0	0
	Total Project Costs	\$25,000	\$25,000	\$50,000

See **Resource # 4** for eligible expenditures and definitions.

Letters of Commitment

Please attach letters of commitment as “Attachment C” and label each as such.

The letters do not need to be as formal as a contract, but they should give an overview of the contribution and/or service that the partner will make to the cluster project, including naming any financial assistance/match that will be provided. Letters should be on the letterhead and signed by a representative from the partnering agency who is authorized to make this type of commitment.

Bios for Participating Team Members

Please attach Bios as “Attachment D” and label each as such.